

Social Services and Wellbeing Directorate

Governance Arrangements

Arrangement	Chair and key attendees	Standard agenda items	Frequency
Senior Management Team	Corporate Director, 2xHos, Business Manager plus Finance and Commissioning Managers when relevant	Corporate matters Budget Safeguarding HR matters Service issues Forward Plan	Weekly
Adult Social Care and Wellbeing Group Managers meeting	Head of ASC, Group Managers across the services, Finance manager when relevant or monthly?	Budget HR matters Service issues H & S Forward Plan	Weekly
Children's Social Care Management Team meeting	Head of Children's Social Care, Group Managers across the services, Finance Manager when relevant or monthly?	Budget HR matters Service issues H&S Forward Plan	Weekly
Adult Social Care and Wellbeing Performance Meeting Children's Social Care Performance Meeting	Corporate Director, relevant Head of Service, GMs across the service, other service managers, HR, Finance Manager	Budget PIs Sickness HR matters H&S Audit reports Regulation and inspections Complaints information	Bi monthly
Remodelling Adult Social Care Board Remodelling Children's Social Care Board	Corporate Director, relevant Head of Service, GMs across the service, other service managers, HR, Finance Manager	Service User story Highlight reports on all projects MTFS tracker	Bi monthly
Extended Managers Meeting	Corporate Director, HoS, GMs and 30 other managers across the service	Corporate, National and local updates Service user story Budget Current issues	3 per year
In addition to the above, a range of project boards, workstreams and sub-groups are in place which feed into the above governance arrangements.			